



# 2010 APPLICATION



**Festival Date & Hours**  
**Saturday, April 10, 2010**  
**10am until 7pm**

**Uptown Greenville**  
**North Carolina**

**7am – 9:30am Vendor Set-Up**  
**Vehicles must be out of festival site by 9:00am**

**Early applications due by**  
**December 5, 2009**  
**All Vendor Applications and fees must**  
**be postmarked by March 6, 2010**

## **WHAT'S PIRATEFEST?**

A large outdoor celebration offering fun, food, art, and entertainment for everybody!

**JURIED FINE ARTS AREA** will showcase beautiful one-of-a-kind art available from more than 60 exhibiting artists including mediums of all types – pottery, jewelry, wood, painting, and more! Bring your doubloons!

**BLACKBEARD'S MARKET** will offer a variety of goods to plunder, and lots of grub and grog to satisfy your taste buds' fancy. You'll want to be on the lookout for roving pirates who might sing you a chantey or challenge you to a sword fight.

Enjoy a day full of music at the **BUCCANEER BASH STAGE** as well as beer, wine, and other refreshments in the nearby **GROG GARDEN**

**LITTLE PIRATE'S PAVILION** will offer tons of fun for families! Enjoy a variety of activities, blown up pirate ships and more, plus the School of Pirate!

**ROVING PIRATE ENTERTAINERS** and visiting Pirate groups will be with us during the day, sharing their artistry in the form of song, storytelling, swordplay and dress. Though some of them are scheduled to perform at the festival's soundstages, much of their time will be spent roaming the streets of Greenville, and interacting with our guests! Bring your camera! They love to have their picture taken!

Fabulous music, food, and attractions from nations around the globe will be featured in a large component of the PirateFest, known as **THE PORT O' CALL**.



# 2010 VENDOR APPLICATION

**CONTACT INFORMATION:**

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Website Address \_\_\_\_\_

Most recent year you had a booth at PirateFest \_\_\_\_\_

Would you like to demonstrate? \_\_\_\_\_

**BOOTH INFORMATION:** Area Descriptions**Juried Fine Arts**

Art & Treasure Isle is the section of the festival designated to Juried Fine Arts Participants. Artists of all types are encouraged to apply. This portion of the festival is juried and will showcase beautiful one-of-a-kind art available from more than 60 exhibiting artists including mediums of all types – pottery, jewelry, wood, painting, and more.

**Blackbeard's Marketplace**

Blackbeard's Marketplace is designated for Pirate goods, Pirate themed items, etc. All Pirate Themed, inspired items are welcome. Please take note of trademark rules and requirements with items containing East Carolina University logos.

**Non-profit Organizations**

A limited number of booth spaces are available for local non-profit organizations. Organizations are required to pay a minimal booth fee to secure a space within the festival. Preference is given to non-profit art organizations, and to organizations offering free children's activities, etc.

Please note:

\* Food Vendors should fill out the separate food vendor application, Vendors of International Food or Goods should fill out the Port o' Call Application.  
 \* International Food Vendors, Arts & Crafts People, etc should fill out the Port o' Call application.

**BOOTH TYPE:**

Which type of booth are you applying for? Please circle one:

Please note that festival organizers will have final say in setup locations and placement within the festival.

Fine Arts

Blackbeard's Marketplace

Non-profit Organization

**JURIED FINE ARTS**

\* If you are applying to the Juried Fine Arts portion of PirateFest please describe yourself as an artist and your artwork. Also, please provide a brief description (six words or less) of the items to be sold at your booth. (i.e., watercolor paintings, hand-blown glass beads, pottery, jewelry, etc)

Description of Artist: \_\_\_\_\_

Description of Artwork: \_\_\_\_\_

**MEDIUM / CATEGORY**

2D

3D

Please indicate the category and mediums in with you are applying:

- |   |  |
|---|--|
| <input type="radio"/> Drawing                   | <input type="radio"/> Fibers (includes paper & leather)  |
| <input type="radio"/> Clay (chiefly functional) | <input type="radio"/> Sculpture (non-functional, 3-dimensional work in any medium except glass & wood)   |
| <input type="radio"/> Glass                     | <input type="radio"/> Mixed Media (non-sculptural work that incorporates more than one type of physical material or processes in its production) |
| <input type="radio"/> Wood                      | <input type="radio"/> Printmaking  |
| <input type="radio"/> Baskets                   | <input type="radio"/> Painting   |
| <input type="radio"/> Photography               | <input type="radio"/> Jewelry  |
| <input type="radio"/> Musical Instruments       | <input type="radio"/> Other (Work that does not fall into one of the listed categories.) Please describe: _____                                  |

**PRICE RANGE OF ITEMS SOLD: \$ \_\_\_\_\_ TO \$ \_\_\_\_\_**

**FINE ARTS: DIGITAL IMAGE & SLIDE SUBMISSION** All artists who are submitting are required to submit digital images on a CD or slides of their work. If you are submitting Digital Images: Please save your images in a jpeg format at a resolution of 980 pixels by 1080 pixels on a CD with images numbered (make sure image numbers correspond with image script.). If you are submitting Slides: Please number each slide with a permanent marker. (Make sure image numbers correspond with image script.) In addition to the image number also include artist name, and title of work indicated at the top of the slide.

Image 1 Description \_\_\_\_\_  
 Image 2 Description \_\_\_\_\_  
 Image 3 Description \_\_\_\_\_  
 Image 4 Description \_\_\_\_\_  
 Image 5 Description \_\_\_\_\_

**BLACKBEARD'S MARKETPLACE**

\* If you are applying to Blackbeard's Marketplace please describe your business and the goods you sale.

Description of Vendor: \_\_\_\_\_  
 \_\_\_\_\_  
 Description of Goods to be Sold: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PRICE RANGE OF ITEMS SOLD: \$ \_\_\_\_\_ TO \$ \_\_\_\_\_**

**BLACKBEARD'S MARKETPLACE DIGITAL IMAGE & PICTURE SUBMISSION** All vendors who are submitting to sell goods within Blackbeard's Marketplace are required to submit digital images on a CD or pictures of examples of their goods. If you are submitting Digital Images: Please save your images in a jpeg format at a resolution of 980 pixels by 1080 pixels on a CD with images numbered (make sure image numbers correspond with image script.) If you are submitting Pictures: Please number the back of each picture with a permanent marker. (Make sure image numbers correspond with image script.) In addition to the image number also include vendor name, and item shown indicated on the back of the picture.

Image 1 Description \_\_\_\_\_  
 Image 2 Description \_\_\_\_\_  
 Image 3 Description \_\_\_\_\_  
 Image 4 Description \_\_\_\_\_

**NON-PROFIT ORGANIZATIONS**

\* If you are a non-profit organization please describe your organization and provide your mission statement.

Description of Organization: \_\_\_\_\_  
 \_\_\_\_\_  
 Mission Statement of Organization: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please note: \* When applying to the non-profit organization portion of the festival we ask that you include a copy of your tax exemption letter, as well as a copy of a past newsletter or print media item from the last six months.

**GENERAL RELEASE & LIABILITY WAIVER-** PirateFest, the Pitt County Arts Council at Emerge, and Uptown Greenville assumes no responsibility for lost, damaged, or stolen items. The undersigned hereby discharges PirateFest, the Pitt County Arts Council at Emerge, and Uptown Greenville of any and all claims and suits from damages or loss to the undersigned's property during the event. The undersigned agrees to abide by the rules established by PirateFest. Anyone not in compliance will be suspended from future participation and are subject to removal with no refund or fee. I authorize the use of digital images, slides, and information herein submitted to PirateFest for publicity (both electronic and print usage) and documentation. I also hereby affirm that all items to be sold and exhibited in my booth space will be handcrafted by me., unless I am applying at a Blackbeard's Marketplace Vendor. I have read and understand all information in this application and I agree to comply with all PirateFest rules and regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION & BOOTH FEES** Booth Spaces are 10ft x 10ft

(Please note – All checks will be deposited upon receipt. Refund checks will be issued for those vendors not accepted for PirateFest 2010.

- Single Booth Space (If you apply by Dec. 5<sup>th</sup> - \$100 / If you apply after Dec. 5<sup>th</sup> - \$125) \_\_\_\_\_
- Double Booth Space (If you apply by Dec. 5<sup>th</sup> - \$190 / If you apply after Dec. 5<sup>th</sup> - \$240) \_\_\_\_\_
- Non-Profit Booth (If you apply by Dec. 5<sup>th</sup> - \$50 / If you apply after Dec. 5<sup>th</sup> - \$65) \_\_\_\_\_
- Electricity 100v-20-amp outlet (Vendor must provide 100+ extension cord)
- One Outlet \$25 \_\_\_\_\_
- Two Outlets \$45 \_\_\_\_\_
- Corner Booth Space Fee - Additional \$30 (limited availability!) \_\_\_\_\_
- Application Fee \$15 (Please Note: This is a processing fee required by all participants and is non-refundable)

**TOTAL ENCLOSED \$ \_\_\_\_\_**

# RULES & REGULATIONS

PirateFest 2010 will take place  
Saturday, April 10, 2010!

## ALL APPLICANTS

### APPLICATIONS & FEES

- \*\$15 application fee (Please Note: This is a processing fee required by all participants and is non-refundable.)
- \*\$100 per 10ft x10ft booth space if before Dec. 5<sup>th</sup>, \$125 after Dec. 5<sup>th</sup>. Limited corner spaces and doubles available for an additional fee.
- \*A limited number of double booth spaces are available for \$190 if you apply by Dec. 5<sup>th</sup>, or \$240 if you apply after Dec. 5<sup>th</sup>.
- \*A limited number of non-profit 501c3 booths are available. If you apply by Dec. 5<sup>th</sup> non-profit spaces are \$50, after Dec. 5<sup>th</sup> they are \$65. Non-profit organizations must have an IRS Tax Exempt 501(C) (3) status and may be required to submit documentation.
- \* A limited number of corner booth spaces are available. Corner booth spaces may be secured for an additional \$30 fee (when available).
- \* Students and University Student Organizations are allowed to apply for a booth at the non-profit rates. A valid Student ID must be presented upon request. Students must be full-time to receive the student rate and may be required to submit documentation.
- \* Please note – All checks will be deposited upon receipt. Refund checks will be issued for those vendors not accepted for PirateFest 2010.
- \*Checks returned for insufficient funds are subject to a \$50.00 handling fee.

### SELECTION & NOTIFICATION

- Early Notification: Notification is sent to selected vendors applying before the early deadline date of December 5<sup>th</sup> via email and mail after January 1<sup>st</sup>, 2010.
- Final Deadline: All applications are due by March 6<sup>th</sup>, 2010. Notification will be sent to selected vendors by March 18<sup>th</sup>, 2010 via email and mail.
- A list of accepted vendors is available on our Web site, [www.piratefestnc.com](http://www.piratefestnc.com) after this date. Selection is by jury only. The decisions of the jury are final. Email [heather@pittcountyarts.org](mailto:heather@pittcountyarts.org) to be added to our artist email and mailing list

### FESTIVAL SITE

- Display Surface** Concrete pavement
- Display Size**  
10ft x10ft Booth Spaces (overall size)
- Attendance Figures from previous years:** 20,000
- PirateFest 2010 will be located along the streets in Uptown Greenville, North Carolina. The festival runs along Evans Street from 5<sup>th</sup> Street to 1<sup>st</sup> Street and onto Town Common near the river.
- This one-day outdoor festival takes place on a paved surface which prohibits anchoring any supports into the ground.
- Please plan to have appropriate weights for your display, in the event of wind.
- Limited water is available to vendor booths (with the exception of Food Vendors).

- \* Electricity is available on a limited basis for an additional fee.
- Vendors will be asked to keep all noise (including radios, background music, played instruments, etc.) at an absolute minimum in consideration of other artists and patrons.

### REFUND POLICY

We understand that circumstances may require accepted PirateFest vendors to withdrawal from the festival after being accepted. Vendors will be refunded their booth fees (minus a \$30 processing fee) if you notify the Pitt County Arts Council at Emerge in writing by February 20, 2010. After this date, no refunds will be given. Application fees are non-refundable.

### BOOTH SPACES

- \*Booth spaces are 10' wide x 10' deep. Booths may be shared by no more than 2 individuals – both parties must fill out an application. Booths are non transferable. \*Booth assignments: Logistics require that requests for corner booth spaces and electricity will be given first priority, followed by returning artists for booth location, then other preferences will be considered. Limited corner spaces may be reserved for \$30. Electricity may be requested for \$25. \* Please take note that this is an outdoor street festival.
- \*Participants must supply their own table(s), chairs, and tent canopy. Set-up must be professional in appearance. Participants must stay in place until the end of the festival. All units must be of sound construction and must not obstruct others.

### EQUIPMENT

Booth fees do NOT include tents, tables or chairs. Please plan to bring your own. PirateFest asks that you use a white 10x10 tent when possible.

### GENERAL SALE REQUIREMENTS

- \*Raffles, drawings, and contests must be pre-approved by the PirateFest Committee.
- \*Beverages, including bottled water, soda & food products cannot be sold or given away from the vendor's space.
- \*All merchandise must be visibly priced. Distribution of literature or samples must be related to exhibit.
- \*Prepackaged foods require a commercial application. This includes, but is not limited to, bottle sauces, canned jams, jellies, condiments, candies, and/or prepared baked goods or other prepackaged foods. Vendors must submit documentation that such foods were prepared in a permitted licensed kitchen.
- \*Vendors must remain in place until the end of the festival.
- \* The East Carolina University name, official trademarks or any representation of the university on merchandise must be approved through the university's licensing office. Only officially licensed products of the university will be permitted with approval by the university or its licensing agency, The Collegiate Licensing Company.

### SALES TAX

PirateFest sponsors receive no commission on sales. Each vendor is responsible for the collection of North Carolina sales tax during the festival. To apply for a Sales Tax and Use Tax Account Number visit [www.dor.state.nc.us](http://www.dor.state.nc.us) and chose form NC-BR. For additional information about North Carolina sales tax, please contact the NC Department of Revenue at 1-877-252-3052.

### ENFORCEMENT

It is required that work being displayed or exhibited at PirateFest follow PirateFest guidelines and be consistent with the application slides or images submitted by the artist. The PirateFest Committee and the Pitt County Arts Council at Emerge reserves the right to remove any artwork in question from the event, as well as the artist if PirateFest directions and policies are not followed. The removal of an artist would result in the forfeit of all fees and future participation may be refused.

### RAINOUT PROCEDURE

**PirateFest is a rain or shine event! There is no rain date!** Artists should be prepared to set up and exhibit in the case of light rain. In the event of heavy rain or inclement weather, the PirateFest Committee will consider the hazards and needs of festival participants before making any decision associated with canceling or suspending the festival. In such cases, festival officials will keep participants up to date with notifications and decisions in a timely manner. No refunds are given in the event that the festival is canceled due to inclement weather or in the event that an artist decides not to participate. Should an artist decide to pack up or leave prior to the end of the festival has been declared, that artist may jeopardize future participation in PirateFest.

### CALENDAR

- Early Application Deadline – Postmarked by December 5<sup>th</sup>, 2009.
- \* Final Application Deadline – Postmarked by March 6<sup>th</sup>, 2010.
- Early Notification of vendors applying by Dec. 5<sup>th</sup>, 2009 mailed and emailed after – January 1<sup>st</sup>, 2010.
- \* Notification (mailed & emailed) to accepted vendors applying after Dec. 5<sup>th</sup> – after March 10<sup>th</sup>, 2010.
- Vendors will be refunded booth fees (less a \$30 processing fee) if you notify the Pitt County Arts Council at Emerge in writing by February 20, 2010. After this date, no refunds will be given. Application fees are non-refundable. No refunds will be given for cancellations after February 20, 2010. No exceptions.
- Festival information (including booth space assignments) packet mailed out by the first of April 2010.
- Artist Load-In and Setup – Saturday, April 10<sup>th</sup> 7am until 9:30am (Streets must be cleared of vehicles by 9:00am).
- Festival Date – Saturday, April 10<sup>th</sup> 10am until 7pm

# JURIED FINE ARTS APPLICANTS

## APPLICATION REQUIREMENTS

- \* All artwork and crafts sold at the festival must be the original handiwork of the participant who must be present.
- \* Booths may not be transferred.
- \* The applying artist must maintain and accompany their artist booth at the festival.
- \* Exhibited work must be in the categories for which the artist was screened and accepted into the festival.
- \* All artists must submit an application, images for the jury process (slides or digital images), and the appropriate fees. Please note that PirateFest may use artist images for marketing purposes, with artist credit being given.
- \* All artists will be asked to supply a current artist statement or description.
- \* Students must be full-time to receive the student rate and may be required to submit documentation.
- \* Artists who have exhibited in PirateFest previously are not automatically accepted. Each artist must apply per the guidelines in the application and be juried into the show. This policy went into effect April 24, 2009.

## SLIDES & DIGITAL IMAGES

All artists requesting to be juried for PirateFest 2010 must submit color digital images or color slides along with the application. Please mark your work as described below:

If you are submitting Digital Images: Please save your images in a jpeg format at a resolution of 980 pixels by 1080 pixels on a CD with images numbered (make sure image numbers correspond with image script).

If you are submitting slides: Please number each slide with a permanent marker. (make sure image numbers correspond with image script). In addition to the image number also include artist name, and title of work indicated at the top of the slide. Please note: The most common reason for rejection during the juroring process is quality.

## SELECTION PROCESS

\* Selection is by jury only. The decisions of the jury are final. \* Artists invited to show their work will be chosen by an anonymous jury from the regional visual art community. Jurors will meet following the application deadline to review qualified entries. Entries are assigned numbers and no artists' names are used during the selection process to guarantee complete impartiality. The jury's decisions are final and are not subject to appeal. Accepted artists are expected to participate. If an accepted artist must cancel, a timely notification is required.

## SELECTION CRITERIA

In order to maintain the quality standard for PirateFest, artists are re-juried every year. PirateFest acceptance is based solely upon artistic merit. Artistic merit is determined by the following criteria: creativity and superiority in technique, design, and concept as determined by the PirateFest juroring committee. PirateFest does not maintain a "waiting list" for entry to the festival.

## STANDARDS & POLICIES

The intention of the PirateFest Committee is to encourage and support the creation of original art. Our staff visits all displays during the festival to ensure compliance with festival rules and regulations. It is our exclusive right and responsibility to remove work that is not in compliance. Non-compliance results in expulsion and ineligibility for future participation. Only work in the style and medium stated in the application may be exhibited. Artists must be at their booths during all hours of the festival. This is a rain or shine event and no refunds are given for cancellation due to weather. The decision to close the festival due to weather is at the sole discretion of the PirateFest Committee. The Piratefest Committee has the right to remove any artist from the festival for any reason.

## GENERAL SALE REQUIREMENTS

- \* Imported items, electrostatic prints, commercially produced or manufactured items, including cast molds (with the exception of original molds designed by the artist), live plants, items made from kits, paper and/or plastic flowers, items that have been purchased and then embellished, or any consumable food items are not acceptable.
- \* The sale of commercially printed t-shirts or t-shirts advertising products, businesses, etc. are not permitted. Official PirateFest T-shirts are the only t-shirts allowed for sale at the festival. T-shirts designed and hand printed by the artist or other original textile pieces including those created with various dyeing processes are welcomed for submission.
- \* The East Carolina University name, official trademarks or any representation of the university on merchandise must be approved through the university's licensing office. Only officially licensed products of the university will be permitted with approval by the university or its licensing agency, The Collegiate Licensing Company.
- \* Only work in the style and medium stated in the application may be exhibited.
- \* All artwork must be for sale and must be visibly priced.
- \* The artist must be at his or her booth during all hours of the show. Artist Statement describing the technique, materials and processes used in the creation of your entire body of work must be posted visibly in your booth.
- \* Raffles, drawings, and contests must be pre-approved by the PirateFest Committee.
- \* Artists must remain in place until the end of the festival.

## REPRODUCTION POLICY

- \* PirateFest permits only original art to be sold at the festival.
- \* PirateFest only allows reproductions, giclées, or art produced by the exhibiting artist.
- \* Giclées or Iris prints, laser prints, off-set lithographs, and inkjet prints are acceptable reproducible processes for sale only when in compliance with the following restriction: Each piece created with one of the above reproducible processes must be clearly marked and labeled "Reproduction." Note title, price, and method of reproduction clearly visible.

# BLACKBEARD'S MARKET APPLICANTS

## APPLICATION REQUIREMENTS

\* Blackbeard's Marketplace is designated for Pirate goods, Pirate themed items, etc. All Pirate Themed, inspired items are welcome. Please take note of trademark rules and requirements with items containing East Carolina University logos.

## BLACKBEARD'S MARKETPLACE SALE REQUIREMENTS

- \* The sale of commercially printed t-shirts or t-shirts advertising products, businesses, etc. are not permitted. Official PirateFest T-shirts are the only t-shirts allowed for sale at the festival. T-shirts designed and hand printed by the artist or other original textile pieces including those created with various dyeing processes are welcomed for submission.
- \* The East Carolina University name, official trademarks or any representation of the university on merchandise must be approved through the university's licensing office. Only officially licensed products of the university will be permitted with approval by the university or its licensing agency, The Collegiate Licensing Company.
- \* Only quality handmade or commercial items will be accepted. Absolutely no "flea market" or close out items.
- \* Raffles, drawings, and contests must be pre-approved by the PirateFest Committee.
- \* Beverages, including bottled water & food products cannot be sold or given away from the vendor's space.
- \* All merchandise must be visibly priced. Distribution of literature or samples must be related to exhibit.
- \* Artwork and crafts, unless related to Pirate culture or containing a Pirate Theme are not allowed. Artists and craftspeople interested in applying should do so under the Juried Fine Arts Portion of the Festival.
- \* Vendors must remain in place until the end of the festival.

## PHOTOGRAPHS & DIGITAL IMAGES

Non-returnable photo(s) of all items that will be sold must accompany the application. All vendors who are submitting to sell goods within Blackbeard's Marketplace are required to submit digital images on a CD or pictures of examples of their goods. If you are submitting Digital Images: Please save your images in a jpeg format at a resolution of 980 pixels by 1080 pixels on a CD with images numbered (make sure image numbers correspond with image script). If you are submitting Pictures: Please number the back of each picture with a permanent marker. (Make sure image numbers correspond with image script). In addition to the image number also include vendor name, and item shown indicated on the back of the picture.

## NON-PROFIT 501(c)3 APPLICANTS

### APPLICATION REQUIREMENTS

\* A limited number of booth spaces will be available within the festival for local non-profits.

Preference will be given to organizations that

1.) Have the arts as an integral part of their organization's mission, 2.) Offer an amenity to festival attendees, 3.) Offer a free children's activity or attraction.

\* Politically Affiliated Non-profit Groups, and Religious organizations are not permitted within the festival.

\* Non-profit organizations must have an IRS Tax Exempt 501(C) (3) status. All non-profit applicants must submit their tax ID# on their application. This will be verified as proof of non-profit status from the IRS Department of Treasury.

Please note: \* When applying to the non-profit organization portion of the festival we ask that you include a copy of your tax exemption letter, as well as a copy of a past newsletter or print media item from the last six months.

\* Mission Statement: If you are a non-profit organization please describe your organization and provide your mission statement.

### NON-PROFIT REQUIREMENTS

\* The sale of commercially printed t-shirts or t-shirts advertising products, businesses, etc. are not permitted. Official PirateFest T-shirts are the only t-shirts allowed for sale at the festival. T-shirts designed and hand printed by the artist or other original textile pieces including those created with various dyeing processes are welcomed for submission.

\* The East Carolina University name, official trademarks or any representation of the university on merchandise must be approved through the university's licensing office. Only officially licensed products of the university will be permitted with approval by the university or its licensing agency, The Collegiate Licensing Company.

Prohibited items: artwork, craft items, & foods other than baked goods.

\* Fundraising activities cannot be the primary focus of your booth.

\* Organizations are required to remain setup and manage their booths for the entirety of the festival.

Failure to do so will jeopardize future participation.

\* Organizations are welcome to distribute information regarding their organization. Sale of commercial items is prohibited. Drawings and promotional games are welcomed.

\* Information about your non-profit organization may be handed out to festival participants, but only from your actual booth space. Distribution of materials in other locations of the festival are strictly prohibited.

\* Raffles, drawings, and contests must be pre-approved by the PirateFest Committee.

\* Beverages, including bottled water & food products cannot be sold or given away from the vendor's space.

\* Vendors must remain in place until the end of the festival.

## CALENDAR

• Early Application Deadline – Postmarked by December 5<sup>th</sup>, 2009.

\* Final Application Deadline – Postmarked by March 6<sup>th</sup>, 2010.

• Early Notification of Vendors applying by Dec. 5<sup>th</sup>, 2009 mailed and emailed after – January 1<sup>st</sup>, 2010.

\* Notification mailed & emailed to accepted vendors applying after Dec. 5<sup>th</sup> – after March 10<sup>th</sup>, 2010.

• Vendors will be refunded your booth fees (less a \$30 processing fee) if you notify the Pitt County Arts Council at Emerge in writing by February 20, 2010. After this date, no refunds will be given. Application fees are non-refundable. No refunds will be given for cancellations after February 20, 2010. No exceptions.

• Festival information (including booth space assignments) packet mailed out by the first of April.

• Vendor Load-In and Setup – Saturday, April 10<sup>th</sup> 7am until 9:30am (Streets must be cleared by 9:30am)

• Festival Date – Saturday, April 10<sup>th</sup>, 2010 10am until 7pm

## CHECKLIST

Complete the entire application and sign.

Include payment for your application fee, and booth fee. Be sure to include payment if applicable for corner spaces, electricity, etc.

Make all checks payable to the Pitt County Arts Council at Emerge.

Be sure to include required information for the portion of the festival for which you are applying.

Include a SASE with appropriate postage for the return of media. Submissions without an appropriate envelope will not be returned.

### Direct all correspondence and inquiries to:

PirateFest 2010 Entries

Pitt County Arts Council at Emerge

404 S. Evans St.

Greenville, North Carolina 27858

(252) 551-6947 or email [heather@pittcountyarts.org](mailto:heather@pittcountyarts.org)

**PIRATEFEST 2010 IS  
SATURDAY, APRIL 10!  
MARK YOUR CALENDARS!**